

# **North Park – Maintenance Assessment District Community Advisory Committee Minutes [DRAFT] June 11, 2012**

Lucky Morrison, Chair, called the regular meeting of the North Park (NP) Maintenance Assessment District (MAD) Community Advisory Committee to order at 6:10 p.m. at the North Park Adult Activity Center, 2719 Howard Avenue, in San Diego, CA. Lucky noted that Grant Merkel will be an alternate for Ginny Sherwood as the representative newly appointed by the Burlingame Neighborhood Association.

## **1. Roll Call**

### **Present:**

Lucky Morrison, North Park Planning Committee  
Beth Swersie, North Park Community Association (NPCA)  
Rob Steppke, North Park Redevelopment Project Area Committee (PAC)  
Steve Hon, North Park Historical Society (NPHS)  
Amy Colony, North Park Main Street  
Karen Gross/Molly Kirkland, San Diego County Apartment Association  
Grant Merkel, Burlingame Neighborhood Association  
Kitty Callen, Altadena Neighborhood Association (arrived approx. at 6:17 pm)

### **Absent:**

Carl Moczydlowsky, Resident Homeowner  
Gary Weber, El Cajon Blvd Business Improvement Association

### **City Staff:**

Cory Peterson, Parks and Recreation

### **Guests:**

Carol Eleyet, Diana Henderson, Angela Landsberg (NP Main Street)

## **2. Approval of minutes – April 9, May 14 meetings.**

April minutes approved as corrected (Amy/Rob, 5-0-2).

May minutes approved as submitted (Rob/Molly, 7-0-0)

## **3. Chair's Report**

- Festival of Arts: Lucky made a trifold poster showing what the MAD does. It would have been helpful if more representatives had participated.
- Lucky will add a "public comment" period to future Agendas.

## **4. Councilmember's report – Anthony Bernal – not here, no report.**

## **5. Select a Vice Chair**

Rob had been nominated in May, no other nominations. Vote: 8-0-0.

## **6. Report on Operational and maintenance issues, Streetscape issues and maintenance update**

Cory reported on operational and maintenance issues. A copy of the Staff Report for June was distributed earlier by email and a copy is attached to these minutes. In addition to the information on that report, there were the following discussions:

- Cory is talking to Urban Corps about replacing trees in the MAD by means of the 500-Tree program. Trees would be less expensive.
- Bike corral plans show 4" concrete bollards, but they are putting in orange plastic posts instead. They are less expensive to replace when damaged
- There was discussion about the services and costs shown in the specifications for the Landscape and Maintenance Contract that is being re-bid.
  - a. Some items are "optional" – they are currently being done by Urban Corp, but could be done by the new contractor if it can be done at a lower cost.
  - b. Materials costs are not shown in the report, but are included in the budget.
  - c. Items could be changed if the MAD wanted to change them, but no changes were made.

## **7. MAD logo proposal from Main Street – Action/Information**

- Amy explained that Main Street's Design Committee member Christopher Dye is designing a plaque to recognize Sustainable NPMS and the MAD for the recycling containers in the BID. The design presented showed SNPMS's logo and a proposed logo for the MAD. The proposed logo was a stylized image of an acorn lamp, with the North Park Maintenance Assessment District spelled out in a craftsman font.
- Comments about the proposed MAD logo included
  - a. concern that the rays around the lamp overwhelmed it
  - b. question as to color of logo if it were to stand alone
  - c. objection to the portrayal of a partnership that doesn't formally exist
  - d. difficulty recognizing the symbol of the acorn lamp
  - e. reluctance to select long-term MAD logo just to expedite the plaques
- A motion was made and passed NOT to accept the design as submitted (Beth/Rob, 6-1-1).
- Amy clarified that the MAD would be recognized even if it doesn't accept the logo. There is not time to work on a new logo for the plaque, but she will ask Christopher if he is willing to work with the MAD to create one.

## **8. Urban Corps' 500 Trees update Action/Information**

See item #6 above.

## **9. Update on light program, maintenance and contract update. – Information**

See item #6 above.

## **10. New business for next agenda**

- Rob will look into status of PAC.
- Lucky will email Bylaws to MAD members.
- Amy's last day at Main Street is July 6<sup>th</sup>. The new assistant in the office will also be Main Street's MAD representative.

## **11. Adjournment at 7:23 pm**

**Next meeting: July 9, 2012**



**THE CITY OF SAN DIEGO  
PARK AND RECREATION DEPARTMENT  
OPEN SPACE DIVISION  
NORTH PARK MAINTENANCE ASSESSMENT DISTRICT  
JUNE 2012 STAFF REPORT**

---

**El Cajon Boulevard Median, Park Boulevard to Interstate 805**

- Aztec is working to repair irrigation and install new plants (to fill in bare spots) in the westernmost median between Park Boulevard and Florida Street.
- No other issues to report.

**University Avenue & 30<sup>th</sup> Street Streetscape**

- The landscape seems to be doing well with no significant issues to report this month.
- Aztec and Urban Corps provided extra cleaning, weeding, graffiti removal, and painting poles/trash cans/benches along University Avenue from 30<sup>th</sup> Street to 32<sup>nd</sup> Street for the North Park Festival of Arts on May 20, 2012. The contractors cleaned up all remaining litter on May 21 without difficulty. No complaints were received.
- Staff met with Engineering & Capital Projects Department on April 17, 2012, to discuss deficiencies with the red sidewalk along University Avenue between 28<sup>th</sup> Street and Ohio Street. An in-office meeting followed on May 30, 2012. A report identifying specific concerns with the sidewalk and indicating the cost to fix identified problems is forthcoming. Most likely, this project will be scheduled with the upcoming University Avenue Mobility Plan (UAMP) project in order to reduce construction impact on businesses and neighbors along the roadway.

**Boundary Street Gateway**

- No major issues to report this month.

**Street Trees**

- West Coast Arborists completed queen palm trimming in May within Sector C, which is defined by the following boundaries:
  - North End: University Avenue
  - East End: I-805
  - South End: Upas Street
  - West End: 28<sup>th</sup> Street
- No other sectors will be trimmed by the North Park MAD during this fiscal year. Any dangerous street tree situations should be reported immediately to the Street Division for

emergency tree trimming by calling (619) 527-7500 or by using the on-line service request system at <http://apps.sandiego.gov/streetdiv/>.

- Staff has met with Ty Stearns with the Urban Corps and will meet with Sam Lopez with Urban Corps to confirm whether the 500-Tree Planting program can include replacement trees as noted in last month's staff report. The following areas remain staff's recommendation for replacement or new installations of street trees:
  - Replacement of poor quality street trees along sections of Meade Avenue (minimal budgetary impact)
  - Replacement of other poor quality street trees elsewhere within the NP MAD service corridors (minimal budgetary impact)
  - Installation of new street trees along Boundary Street as part of the North Park Gateway (which would have a budgetary impact to add more trees to the maintenance inventory)
  - Installation of new street trees along 30<sup>th</sup> Street south of Upas Street (which would have a budgetary impact to add more trees to the maintenance inventory)

### **Monument Signs**

- No update; all appears to be normal.

### **Bike Corrals**

- Installation of the two bike corrals – one at the southwestern corner of 30<sup>th</sup> Street and North Park Way (near the Linkery) and the other at the southwestern corner of Louisiana Street and El Cajon Boulevard (near the Lafayette Hotel) – is pending. A bike corral in Hillcrest was installed last month (see picture below).



- Staff met with Traffic Engineering on May 14, 2012, to discuss maintenance of the two locations within the North Park MAD. All agreed that no agreement would be required

between the City and the North Park MAD since the MAD is a City entity. Further, an allocation to maintain the two initial bike corrals is included in the Fiscal Year 2013 budget.

- Council District 3 contacted MAD staff regarding possible construction of a third bike corral location within North Park MAD. Currently, there is adequate budget to maintain two bike corrals but not a third in Fiscal Year 2013. Staff is seeking advice from the committee on whether to consider adding a third corral to the maintenance schedule, especially given budgetary limitations. The annual maintenance cost is \$900.

### **Street Lighting Capital Project**

- According to project manager Fernando Lasaga, all internal approvals have been reached to initiate the purchase requisition. Once the requisition is in place, the installation contract with Republic ITS will be authorized, and the project would begin starting with a notice to proceed, pre-construction meeting, and construction. Project should be in construction in June. *(No update from last month.)*
- Nine locations:
  1. Grim Ave south of North Park Way 360', east side
  2. 30th Street south of Quince St 130', west side
  3. Haller St south of Maple St 1,300', west side at curve
  4. Hamilton St north of University Ave 210', east side
  5. Ohio St south of Meade Ave 315', east side
  6. Juniper St east of 30th St 310', north side
  7. El Cajon Blvd east of Oregon St 160', south side
  8. 30th St north of Redwood St 145', west side
  9. Kansas St south of Meade Ave 112' east side

### **Switzer Canyon/30<sup>th</sup> Street Bridge Enhancement Project**

- Staff met with the applicant group about the future of this project in April. The next step is for the applicant group and landscape architect to meet with the City's Traffic Engineering possibly in June or July.

### **Solar Street Lights**

- Over the past month, YESCO has repaired two solar lights, and two other solar lights are under repair currently (waiting for parts hopefully this week).
- Upon inspection, YESCO identified two more solar lights nonfunctioning.
- The other four solar lights are functioning normally.

## Landscape and Maintenance Contract

- Staff is in the process of rebidding the master Aztec maintenance contract that currently provides maintenance services to the five MADs: North Park, El Cajon Boulevard, Talmadge, University Heights and Hillcrest/University Avenue.
- The following services are currently provided by separate contract and are **not** a part of this solicitation:
  - Power washing of sidewalks (San Diego Power Clean)
  - Electrical repair of monument signs (“The Boulevard” and “North Park”) and solar street lights (YESCO)
  - Tree trimming (West Coast Arborists)
- The maintenance specifications for the North Park MAD will include the following areas, all of which are currently maintained by Aztec and Urban Corps. Items marked as “Optional Service” are currently maintained by Urban Corps, giving staff the flexibility to use the new vendor or retain Urban Corps as the contractor for these services based on price and value.

**Category II: Street Medians Landscaped with Trees, Shrubs, and Ground Cover and Stamped Concrete. Approximately 56,100 Sq. Ft. (40,800 sq. ft. landscape and 15,300 sq. ft. hardscape)**

| TASK DESCRIPTION                          | CITY HOURS | YEARLY FREQUENCY |                      |
|---|------------|------------------|----------------------|
| <b>CATEGORY II:</b>                       |            |                  |                      |
| Supervisory Inspection                    | 0.3        | <b>52</b>        | weekly               |
| Irrigation Inspection                     | 1.0        | <b>26</b>        | biweekly             |
| Litter Removal                            | 3.8        | <b>156</b>       | three times per week |
| Weed Removal                              | 6.0        | <b>52</b>        | weekly               |
| Edging – Ground Cover                     | 6.0        | <b>12</b>        | monthly              |
| Pruning – Trees/Palms                     | 2.0        | <b>12</b>        | monthly              |
| Pruning – Shrubs and Ground Cover         | 12.0       | <b>12</b>        | monthly              |
| Fertilization – Organic                   | 2.0        | <b>1</b>         | yearly               |
| Fertilization – Complete                  | 1.0        | <b>3</b>         | three times per year |
| Sweeping Stamped Concrete/Concrete Pavers | 2.0        | <b>52</b>        | weekly               |
| Bark/Mulch Replacement (100 yards)        | 30.0       | <b>1</b>         | yearly               |

**Category II-A: Thorn Street Median Landscaped with Trees, Shrubs, and Ground Cover and Stamped Concrete. Approximately 3,768 Sq Ft - 2,805 sq ft landscape and 963 sq ft hardscape)**

| <b>TASK DESCRIPTION</b>                   | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |                      |
|---|-------------------|-------------------------|----------------------|
| <b>CATEGORY II-A:</b>                     |                   |                         |                      |
| Supervisory Inspection                    | 0.2               | <b>52</b>               | weekly               |
| Irrigation Inspection                     | 0.2               | <b>26</b>               | biweekly             |
| Litter Removal                            | 0.3               | <b>104</b>              | twice per week       |
| Weed Removal                              | 0.5               | <b>52</b>               | yearly               |
| Edging – Ground Cover                     | 0.5               | <b>12</b>               | monthly              |
| Pruning – Trees/Palms                     | 0.3               | <b>12</b>               | monthly              |
| Pruning – Shrubs and Ground Cover         | 0.5               | <b>12</b>               | monthly              |
| Fertilization – Organic                   | 0.2               | <b>1</b>                | yearly               |
| Fertilization – Complete                  | 0.1               | <b>3</b>                | three times per year |
| Sweeping Stamped Concrete/Concrete Pavers | 0.2               | <b>52</b>               | weekly               |
| Bark/Mulch Replacement (five yards)       | 4.0               | <b>1</b>                | yearly               |

**Category III: Paved Medians (stamped). Approximately 300. Sq Ft.**

| <b>TASK DESCRIPTION</b> | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |                     |
|-------------------------|-------------------|-------------------------|---------------------|
| <b>CATEGORY III:</b>    |                   |                         |                     |
| Supervisory Inspection  | 0.1               | <b>52</b>               | weekly              |
| Litter Removal          | 0.1               | <b>260</b>              | five times per week |
| Weed Removal            | 0.2               | <b>52</b>               | weekly              |
| Sweeping Hardscape      | 2.0               | <b>52</b>               | weekly              |

**Category V: Rights-of-Way Landscaped with Shrubs, Trees, Ground Cover and Hardscape - University Avenue (Utah St to Ohio St), Ray Street (NP Way to University Ave), and Boundary Gateway (Anne Mudge Project at Boundary Street and University Avenue). Approximately 62,773 Sq. Ft., of which 2,500 sq. ft. is landscape and 60,273 sq. ft. is hardscape**

| <b>TASK DESCRIPTION</b>  | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |                      |
|--|-------------------|-------------------------|----------------------|
| <b>CATEGORY V:</b>   |                   |                         |                      |
| Supervisory Inspection   | 0.3               | <b>52</b>               | weekly               |
| Irrigation Inspection  | 1.2               | <b>26</b>               | biweekly             |
| · Litter Removal   | 2.0               | <b>260</b>              | five times per week  |
| Weed Removal   | 2.0               | <b>12</b>               | monthly              |
| Pruning – Trees  | 12.0              | <b>12</b>               | monthly              |
| Pruning – Shrubs and Ground Cover  | 12.0              | <b>12</b>               | monthly              |
| Fertilization – Organic  | 4.8               | <b>1</b>                | yearly               |
| Fertilization – Complete   | 2.4               | <b>3</b>                | three times per year |
| Sweeping – Sidewalks in Main Street area (University Avenue between Utah Street and Ohio Street) | 0.4               | <b>260</b>              | five times per week  |
| Sweeping – Sidewalks in all other areas  | 3.0               | <b>104</b>              | twice per week       |
| Mulch and Bark (15 yards)  | 8.0               | <b>1</b>                | yearly               |
| Empty Trash Receptacles (24) and Replace Liners  | 0.5               | <b>52</b>               | weekly               |

**Category V-A: Rights-of-Way - Hardscape - University Avenue (Georgia to Utah and Ohio to Boundary) (101,160 Sq. Ft.)**

**OPTIONAL SERVICE**

| <b>TASK DESCRIPTION</b> | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |                |
|-------------------------|-------------------|-------------------------|----------------|
| <b>CATEGORY V-A:</b>    |                   |                         |                |
| Supervisory Inspection  | 0.2               | <b>52</b>               | weekly         |
| Weed Removal            | 4.0               | <b>12</b>               | monthly        |
| Sweeping – Sidewalks    | 6.0               | <b>52</b>               | weekly         |
| Litter Removal          | 3.0               | <b>104</b>              | twice per week |



**Category V-B: Rights-of-Way - Hardscape - El Cajon Blvd (Park Boulevard to Interstate 805) (114,174 Sq. Ft.)**

**OPTIONAL SERVICE**

| <b>TASK DESCRIPTION</b> | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |                |
|-------------------------|-------------------|-------------------------|----------------|
| <b>CATEGORY V-B:</b>    |                   |                         |                |
| Supervisory Inspection  | 0.2               | <b>52</b>               | weekly         |
| Weed Removal            | 4.0               | <b>12</b>               | monthly        |
| Sweeping – Sidewalks    | 6.0               | <b>52</b>               | weekly         |
| Litter Removal          | 4.0               | <b>104</b>              | twice per week |

**Category V-C: Rights-of-Way - Hardscape - North Park Way and Selected Side Streets Adjacent to University Avenue (28th Street to Boundary Street) and 30th Street (Gunn Street to Lincoln Avenue). (144,340 Sq. Ft.)**

**OPTIONAL SERVICE**

| <b>TASK DESCRIPTION</b> | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |                |
|-------------------------|-------------------|-------------------------|----------------|
| <b>CATEGORY V-C:</b>    |                   |                         |                |
| Supervisory Inspection  | 0.2               | <b>52</b>               | weekly         |
| Weed Removal            | 2.0               | <b>12</b>               | monthly        |
| Sweeping – Sidewalks    | 2.0               | <b>52</b>               | weekly         |
| Litter Removal          | 3.0               | <b>104</b>              | twice per week |

**Category V-D: Rights-of-Way Undeveloped - Boundary Street - Lincoln to Monroe (21,154 Sq. Ft.)**

| <b>TASK DESCRIPTION</b> | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |           |
|-------------------------|-------------------|-------------------------|-----------|
| <b>CATEGORY V-D:</b>    |                   |                         |           |
| Supervisory Inspection  | 0.2               | <b>52</b>               | weekly    |
| Weed Removal            | 8.0               | <b>6</b>                | bimonthly |
| Litter Removal          | 4.0               | <b>52</b>               | weekly    |

**Category V-E: Rights-of-Way - Hardscape - 30th Street (Juniper Street to Monroe Avenue excluding three blocks between Gunn Street and Lincoln Avenue) and Upas Street (28th Street to 30th Street east intersection) (190,052 Sq. Ft.)**

**OPTIONAL SERVICE**

| TASK DESCRIPTION       | CITY HOURS | YEARLY FREQUENCY |                |
|------------------------|------------|------------------|----------------|
| <b>CATEGORY V-E:</b>   |            |                  |                |
| Supervisory Inspection | 0.2        | 52               | weekly         |
| Weed Removal           | 8.0        | 12               | monthly        |
| Sweeping – Sidewalks   | 8.0        | 52               | weekly         |
| Litter Removal         | 3.0        | 104              | twice per week |

**Category XI - Gutters and Curbs - University Avenue (Utah St to Ohio St), Ray Street (NP Way to University Ave), and Boundary Gateway (Anne Mudge Project at Boundary Street and University Avenue). Approximately 14,847 Lin. Ft.**

| TASK DESCRIPTION       | CITY HOURS | YEARLY FREQUENCY |                     |
|------------------------|------------|------------------|---------------------|
| <b>CATEGORY XI:</b>    |            |                  |                     |
| Supervisory Inspection | 0.3        | 52               | weekly              |
| Litter Removal         | 3.0        | 260              | five times per week |
| Weed Removal           | 2.0        | 26               | biweekly            |
| Sweeping – Gutters     | 1.0        | 52               | weekly              |

**Category XI-A - Gutters and Curbs - University Avenue (Georgia to Utah and Ohio to Boundary). Approximately 11,240 Lin. Ft.**

**OPTIONAL SERVICE**

| TASK DESCRIPTION       | CITY HOURS | YEARLY FREQUENCY |                |
|------------------------|------------|------------------|----------------|
| <b>CATEGORY XI-A:</b>  |            |                  |                |
| Supervisory Inspection | 0.2        | 52               | weekly         |
| Litter Removal         | 0.8        | 104              | twice per week |
| Weed Removal           | 2.0        | 12               | monthly        |
| Sweeping – Gutters     | 4.0        | 52               | weekly         |

**Category XI-B - Gutters and Curbs - El Cajon Blvd (Park Boulevard to Interstate 805). Approximately 12,868 Lin. Ft.**

**OPTIONAL SERVICE**

| <b>TASK DESCRIPTION</b> | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |                |
|-------------------------|-------------------|-------------------------|----------------|
| <b>CATEGORY XI-B:</b>   |                   |                         |                |
| Supervisory Inspection  | 0.2               | <b>52</b>               | weekly         |
| Litter Removal          | 2.5               | <b>104</b>              | twice per week |
| Weed Removal            | 2.0               | <b>12</b>               | monthly        |
| Sweeping – Gutters      | 3.8               | <b>52</b>               | weekly         |

**Category XI-C - Gutters and Curbs - North Park Way, Selected Side Streets Adjacent to University Avenue between 28th Street and Boundary Street, and 30th Street from Gunn Street to Lincoln Avenue. Approximately 14,434 Lin. Ft.**

**OPTIONAL SERVICE**

| <b>TASK DESCRIPTION</b> | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |                |
|-------------------------|-------------------|-------------------------|----------------|
| <b>CATEGORY XI-C:</b>   |                   |                         |                |
| Supervisory Inspection  | 0.2               | <b>52</b>               | weekly         |
| Litter Removal          | 3.0               | <b>104</b>              | twice per week |
| Weed Removal            | 2.0               | <b>12</b>               | monthly        |
| Sweeping – Gutters      | 4.0               | <b>52</b>               | weekly         |

**Category XI-D - Gutters and Curbs - Thorn Street Median. Approximately 490 Lin. Ft.**

| <b>TASK DESCRIPTION</b> | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |                |
|-------------------------|-------------------|-------------------------|----------------|
| <b>CATEGORY XI-D:</b>   |                   |                         |                |
| Supervisory Inspection  | 0.1               | <b>52</b>               | weekly         |
| Litter Removal          | 0.2               | <b>104</b>              | twice per week |
| Weed Removal            | 0.6               | <b>12</b>               | monthly        |
| Sweeping – Gutters      | 0.3               | <b>52</b>               | weekly         |

**Category XI-E - Gutters and Curbs - 30th Street (Juniper Street to Monroe Avenue, excluding between Gunn Street and Lincoln Avenue) and Upas Street (28th Street to 30th Street). Approximately 19,052 Lin. Ft.**

**OPTIONAL SERVICE**

| <b>TASK DESCRIPTION</b> | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |                |
|-------------------------|-------------------|-------------------------|----------------|
| <b>CATEGORY XI-E:</b>   |                   |                         |                |
| Supervisory Inspection  | 0.3               | <b>52</b>               | weekly         |
| Litter Removal          | 5.0               | <b>104</b>              | twice per week |
| Weed Removal            | 3.0               | <b>12</b>               | monthly        |
| Sweeping – Gutters      | 5.0               | <b>52</b>               | weekly         |

**Category XV-A: Rights-of-Way Trees (Group 1). Maintenance and Care of Approximately 303 Trees and Tree Wells.**

| <b>TASK DESCRIPTION</b>                | <b>CITY HOURS</b> | <b>YEARLY FREQUENCY</b> |  |
|--|-------------------|-------------------------|--|
| <b>CATEGORY XV-A:</b>                  |                   |                         |  |
| Supervisory Inspection                 | 0.5               | <b>52</b>               | weekly   |
| Litter Removal                         | 3.0               | <b>52</b>               | weekly   |
| Weed Removal                           | 8.0               | <b>12</b>               | monthly  |
| Fertilization (Fert Tabs)              | 16.0              | <b>1</b>                | yearly   |
| Re-Level Decomposed Granite (10 yards) | 24.0              | <b>1</b>                | yearly   |
| Re-Stake/Tie Trees & Sweep             | 2.0               | <b>26</b>               | biweekly   |
| Pruning                                | 12.0              | <b>2</b>                | semi-annually  |
| Watering Trees (Using a Water Truck)   | 4.0               | <b>13</b>               | once every other week from November to April (or as needed)            |
| Watering Trees (Using a Water Truck)   | 12.0              | <b>35</b>               | once weekly May to July and in October; twice weekly July to September |

**Category XV-B: Rights-of-Way Trees (Group 2). Maintenance and Care of Approximately 200 Trees and Tree Wells.**

| TASK DESCRIPTION                       | CITY HOURS | YEARLY FREQUENCY |   |
|--|------------|------------------|---|
| <b>CATEGORY XV-B:</b>                  |            |                  |   |
| Supervisory Inspection                 | 0.4        | 52               | weekly  |
| Litter Removal                         | 2.0        | 12               | monthly   |
| Weed Removal                           | 8.0        | 12               | monthly   |
| Fertilization (Fert Tabs)              | 10.0       | 1                | yearly  |
| Re-Level Decomposed Granite (10 yards) | 16.0       | 1                | yearly  |
| Pruning                                | 12.0       | 2                | semi-annually                                   |
| Watering Trees (Using a Water Truck)   | 4.0        | 6                | monthly during dry season (May through October) |

**Category XVII: Bike Corrals - 2 Locations (El Cajon Blvd at Louisiana St and 30th St at North Park Way) for total of approx 338 sq ft**

| TASK DESCRIPTION       | CITY HOURS | YEARLY FREQUENCY |         |
|------------------------|------------|------------------|---------|
| <b>CATEGORY XVII:</b>  |            |                  |         |
| Supervisory Inspection | 0.2        | 52               | weekly  |
| Litter Removal         | 0.2        | 52               | weekly  |
| Weed Removal           | 0.2        | 12               | monthly |
| Sweeping – Gutters     | 0.6        | 52               | weekly  |

|  |                  |
|--|------------------|
| <u>Labor Hours Per Year:</u>                     |                  |
| Routine Hours:                                   | 10,222.30        |
| Extra Labor Hours:                               | <u>1,000.00</u>  |
| <b>TOTAL LABOR HOURS:</b>                        | <b>11,222.30</b> |
| <u># of Workers Per Year:</u>                    |                  |
| <i>(does not include holidays/vacation days)</i> |                  |
| Routine Workers:                                 | 4.91             |
| Extra Labor Workers:                             | <u>0.48</u>      |
| <b>TOTAL WORKERS:</b>                            | <b>5.40</b>      |

|                                   |                     |
|-----------------------------------|---------------------|
| <b><u>Anticipated Costs:*</u></b> |                     |
| Routine Services:                 | \$205,723.67        |
| Extra Labor Services:             | <u>\$19,500.00</u>  |
| <b>TOTAL COSTS:</b>               | <b>\$225,223.67</b> |

**FY 2013 Budget Items:**

|                                      |                     |
|--------------------------------------|---------------------|
| Landscaping - Aztec                  | \$155,622.84        |
| Bike Corrals - Aztec                 | \$1,800.00          |
| Maint of NP Theatre Plaza            | \$5,000.00          |
| Litter Removal - Urban Corps         | \$57,200.00         |
| Thorn Street Median (CD3 Allocation) | <u>\$5,000.00</u>   |
| <b>TOTAL</b>                         | <b>\$224,622.84</b> |

*\* NOTE: Anticipated costs are based on total labor hours at \$19.50 hourly rate plus material costs for irrigation, mulch, fertilizer, etc. The FY 2013 budget for the landscape maintenance contract is \$224,623; if contract costs more than this amount, discretionary extra labor will be reduced accordingly.*

- Bid should be ready for solicitation by mid to late June.
- Goal is to have new vendor in place by mid-August.

Respectfully submitted,

Cory Peterson  
 District Manager  
 (619) 685-1356  
[petersonr@sanidiego.gov](mailto:petersonr@sanidiego.gov)

Andy Field  
 Assistant Deputy Director  
 (619) 685-1307  
[afield@sanidiego.gov](mailto:afield@sanidiego.gov)